

# Application Form

PATNA WOMEN'S COLLEGE



## Contents

1. Purpose of the document .....	0
1.1 Support.....	0
2. Registration.....	1
2.1.1 New User.....	1
2.1.2 Instruction.....	1
2.1.3 Registration form .....	2
3. Login.....	3
3.1.1 How to login :.....	3
4. Course Detail.....	4
5. Personal Detail.....	6
6. Educational Detail .....	7
7. Preview Information .....	8
8. Download Documents.....	9



## **1. PURPOSE OF THE DOCUMENT**

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The purpose of this document is to describe how to fill the Online Application Form for all the courses.

### **1.1 SUPPORT**


For any issues please send an email to [support@finessewebtech.com](mailto:support@finessewebtech.com) with following details

1. Registration No.
2. Course Applied For
3. Questions

## 2. REGISTRATION

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### 2.1.1 NEW USER



**PATNA WOMEN'S COLLEGE**  
Autonomous  
Patna University  
3rd Cycle NAAC Accredited at 'A' grade with CGPA 3.58 / 4  
"College with Potential for Excellence" (CPE) status accorded by UGC

Click to register: [Register](#)

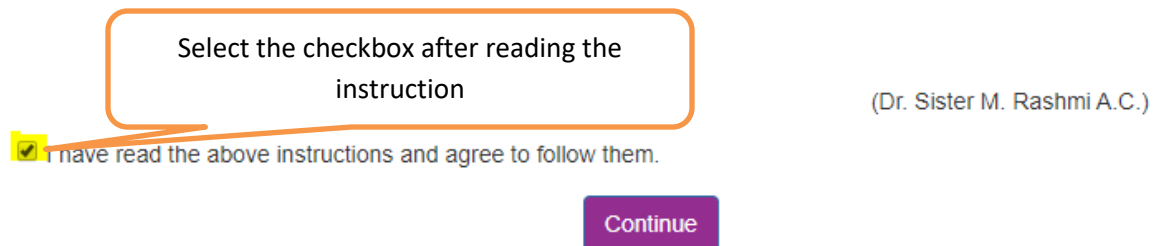
Already registered? [Log In](#)

Click to fill in your application:  
[Propectus 2021-2022](#) [Instruction](#)

For any queries please send an email to : "support@finessewebtech.com"

For new users click on the "Register" button.

### 2.1.2 INSTRUCTION



Select the checkbox after reading the instruction

I have read the above instructions and agree to follow them.


[Continue](#)

(Dr. Sister M. Rashmi A.C.)

- At the bottom of the page, you can find the checkbox.
  - After reading the document select the checkbox.
  - A "Continue" button will display.
  - Click on the "**Continue**" button to start the Registration Process
-

### 2.1.3 REGISTRATION FORM

**Registration**

Applicant Name:*	<input type="text" value="Full name as per the Matriculation Certificate"/>
Email Id:*	<input type="text" value="example@gmail.com"/> <b>Step 1:</b> Name should as per 10 <sup>th</sup> Certificate
Mobile No:*	<input type="text"/> <b>Step 2:</b> Fill Valid Email ID and Phone Number
Create Password:*	<input type="password"/> 
Confirm Password:*	<input type="password"/>

[Register Now](#)

## Important Instructions

All fields are mandatory

1. **Step 1.**
  - Fill your name as per 10<sup>th</sup> Certificate
  - **Only one email id is used for one application.**
  - Fill valid phone number & Email ID
2. **Step 2.**
  - a. Check your email either in the inbox or in spam folder
  - b. Enter your password, enter it again to confirm the password
  - c. Click on the button "Register Now",
  - d. It will be redirected to new page, Click on "**Continue**" button
  - e. Fill Course detail, Personal information and education information and complete the Payment process.

Dear Applicant **Om Prakash**,

Please note down the "**Registration Number**" and "**Password**" for further **Application Form(2021)** process.

Registration Number : "**R-2021-10**"

Password : "**1234**"

Click Here

Click on the Continue Button to fill your application form.

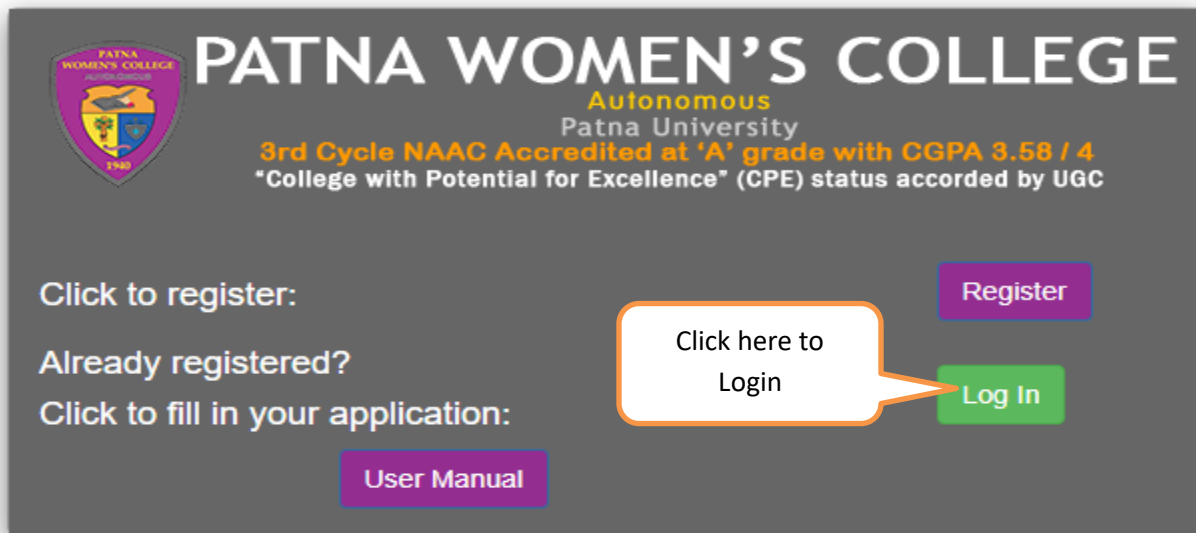
Continue

### 3. LOGIN

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#### 3.1.1 HOW TO LOGIN :

To log in: Click on the link provided in your email id OR copy and paste that link in your browser.



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Click to register: [Register](#)

Already registered? [Click here to Login](#) [Log In](#)

Click to fill in your application: [User Manual](#)

**\*Note : REGISTERED APPLICANTS LOGIN HERE !.**

Application Number:\*

Password:\*

[Forgot Password?](#) [Click here to Login](#) [Log In](#)



- Enter your “Registration No.” and the “Password” provided in your email id.
- Click on “Login” Button

## 4. COURSE DETAIL

1 2 3 4 5  
Course Details Personal Details Educational Details Preview Payment

Notice For BA/BSC Notice For BCOM

**Degree \***  **Course \***  **Session \***

(A) First Preference	
Core Course *	
Core Course	Select Your Choice
URDU	<input type="radio"/>
Economics	<input type="radio"/>
English	<input type="radio"/>
Geography	<input type="radio"/>
Hindi	<input type="radio"/>

**Degree \***  **Course \***  **Session \***

(A) First Preference	
Core Course *	
Core Course	Select Your Choice
URDU	<input type="radio"/>
Economics	<input type="radio"/>
English	<input type="radio"/>
Geography	<input type="radio"/>
Hindi	<input type="radio"/>
History	<input type="radio"/>
Home Science	<input type="radio"/>
Philosophy	<input type="radio"/>
Political Science	<input type="radio"/>
Psychology	<input type="radio"/>
Sanskrit	<input checked="" type="radio"/>
Sociology	<input type="radio"/>

(A) First Preference	
Generic Elective *	
Generic Elective	Select Your Choice
Philosophy	<input type="radio"/>
Sociology	<input type="radio"/>
History	<input type="radio"/>
Political Science	<input type="radio"/>



**Step 1 :**

From the drop-down list select

- Degree
- And Course you want to apply for.

**Step 2 :**

- Based on Degree and Course, core courses are displayed
- Select any core course you want to apply.
- Based on the selection of the core course, G. E. (Generic Elective) will be displayed.
- Select the G. E. course you want to opt for.
- From the Ability Enhancement Compulsory Courses (AECC), select one.

**Step 3 :**

Click on “Save & Next” button to fill “Personal Information”

**NOTE:** If you find two preferences for any course then you have to select “Core Course”, G. E. and AECC from both the options.





## 5. PERSONAL DETAIL

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Personal Details:

Applicant Name*	Email*	Phone No.*	Birth Date:*
<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value="01/02/1999"/>
Gender*	Nationality*	Religion*	Aadhar No.*
<input type="text" value="Female"/>	<input type="text" value="Indian"/>	<input type="text" value="Hindu"/>	<input type="text" value="123456987011"/>
Father's Name*	Father's Qualification*	Father's Occupation*	Father's Contact*
<input type="text" value="Father Name"/>	<input type="text" value="Qualification"/>	<input type="text" value="Occupations"/>	<input type="text" value="1111111111"/>
Mother's Name*	Mother's Qualification	Mother's Occupation	Mother's Contact
<input type="text" value="Mother Name"/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
Guardian's Name	Guardian's Qualification	Guardian's Occupation	Contact No.
<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

Permanent Address:

Address*	Home Town *	Post Office *	Police Station *
<input type="text" value="Address"/>	<input type="text" value="Patna"/>	<input type="text" value="Post"/>	<input type="text" value="Police"/>
District *	State *	Pin Code *	
<input type="text" value="Patna"/>	<input type="text" value="Bihar"/>	<input type="text" value="800001"/>	

Local Address:  Mark if same as Permanent Address

Address*	Home Town *	Post Office *	Police Station *
<input type="text" value="Address"/>	<input type="text" value="Patna"/>	<input type="text" value="Post"/>	<input type="text" value="Police"/>
District *	State *	Pin Code *	
<input type="text" value="Patna"/>	<input type="text" value="Bihar"/>	<input type="text" value="800001"/>	

Fill your personal information and click on the "Save & Next" button.

## 6. EDUCATIONAL DETAIL

If You Are Appearing Student Select Here\*

Yes

No

### Intermediate Education Details

School/College	Board/University	Division/Grade	Roll No	Obtained Marks	Total Marks	Percentage	Passing Year
LHS	BB		1111				

### Last Examination Details

Name Of Institution	Place	Board/University	Passing Year
Inst	Patna	Bihar	2018

Upload Admit Card

No file chosen

\*Only .jpg or .png or .pdf files can be uploaded

### Please select if you are applying under the caste category

Caste Category\*

Caste \*

Certificate issued By \*

Caste Certificate No. \*

Upload Caste certificate:

No file chosen

\*Only .jpg or .png or .pdf files can be uploaded



### Extra-Curricular Activities

NCC

Literary Program

NSS

Athletics

Cultural Activity

Environment Protection Program

Games

### Upload

Recent Passport Size Photo: (SIZE:50 X 60)


No file chosen

\*Only .jpg or .png files can be uploaded



- Appearing student can select the option “Yes”
- Fill the required information
- Upload your latest passport size photo in .jpg or .png format
- Click on “Save & Next” button

## 7. PREVIEW INFORMATION

1. Course Details:			
Course (Applied For) B.Com	Section 2020-2023		
			
Preference:			
Core Course B.Com	Genorio Elective Mathematics	AECC English	Compulsary Subject EVS
2. Personal Details:			
Applicant Name Om Prakash	Email omprakash@finessewebtech.com	Phone No. 9835226373	Date Of Birth 01/02/1999
Gender Female	Aadhar No. 123456987011	Nationality Indian	Religion Hindu
Father's Name Father Name	Father's Qualification Qualification	Father's Occupation Occupations	Father's Contact Number 1111111111
Mother's Name Mother Name	Mother's Contact Number	Mother's Qualification	Mother's Occupation
Contact No. N/A	Guardian's Name N/A	Guardian's Qualification N/A	Guardian's Occupation N/A
i. Permanent Address:			
Address Address	Home Town Patna	Post Office Post	Police Station Police
District Patna	State Bihar	Pin Code 800001	
ii. Local Address:			
Address Address	Home Town Patna	Post Office Post	Police Station Police
District Patna	State Bihar	Pin Code 800001	
3. Educational Details:			

- Before final submission, preview complete application form and if required you can click on the “Edit” icon (marked with yellow colour).
- Once the application form is reviewed, click on the “Submit Application Form” button to pay the “Registration Fee”

## 8. DOWNLOAD DOCUMENTS

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### 8.1.1 VIEW ADMIT CARD, TRANSACTION SLIP AND APPLICATION FORM

List of Documents to download.

<a href="#" style="background-color: #008000; color: white; padding: 2px 10px; border-radius: 5px;">Application Form</a>	<a href="#" style="background-color: #008000; color: white; padding: 2px 10px; border-radius: 5px;">Admit Card</a>
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Once the transaction is completed;

Use the Link and credential provided in the email sent to your registered Email ID. And download following documents:


1. Application Form (Click on “Application Form”)
2. Admit card with Transaction Slip (Click on “Admit Card”)

**NOTE:** You must download **Admit Card** and **Transaction Slip**

### 8.1.2 PRINT ADMIT CARD, TRANSACTION SLIP AND APPLICATION FORM

Declaration	
	I declare that all particulars furnished above are true and correct. I have studied the College prospectus and promise to abide by the rules and regulations of the College.
Date: _____	Signature of Applicant
	I give an assurance that my daughter/ward will observe the rules and regulations of the College faithfully.
Date: _____	_____ dian

Click here to download  
Application Form



Click on “Print” button to download your documents. **This button is placed at bottom of the page.**

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